

BUSINESS ENGLISH UK

A special interest group of English UK

Business English UK Open Days 3 - 8 May 2010



invitation

'It gives me the opportunity to look at things through the eyes of customers'

Ms. M Smit (Business English teacher in Holland visited BEUK organized tour in 2009)

Supported by



The Concept

Business English UK Open Days is aimed at offering opportunities for business English trainers outside the UK to visit Business English UK member schools and participate in the annual Business English Trainers' Conference in London. A number of BEUK members around the UK will open their doors to welcome overseas trainers between 3 – 7 May 2010.

During the Open Days, you will be able to:

- Meet the leading BE training providers in the UK;
- Experience and explore BE training resources and what the UK can offer;
- Establish business partnerships with UK providers;
- Exchange ideas for BE language teaching;
- Tour around the local region;
- Attend a FREE dinner reception in London on 7th May (sponsored by Trinity College London);
- Receive a scholarship (worth £97) to attend the Business English Trainers' Conference on 8th May 2010 at International House London. Due to the popularity of the conference, limited places are available and will be offered on first-come-first serve basis. Details of the conference can be found on (www.englishuk.com/en/training/conferences/business-english-trainers-conference)

Who should participate

Teachers / Corporate trainers who are:

- Involved in Business English training outside the UK;
- Interested in working as a consultant / agent for overseas training placements

How does it work

You will find the details of the schools who are participating in the Open Day project and their availability. Select the schools you want to visit, fill in the application form and return it to BEUK—intern@englishuk.com.

Your details will be forwarded to schools you want to visit. Then the schools will be in touch with you to confirm whether or not you are accepted on their open days and the details of your visit programme.

In the meantime, BEUK will confirm your participation in the dinner reception on 7th May and the Business English Trainers' Conference on 8th May.

You will be responsible for your own travel arrangement in the UK. However, should you need any assistance or have any questions about this project, please contact BEUK at any time.

BEUK, 219 St John Street, London EC1V 4LY
T: +44-2076087960 | F: +44-2076087961 | e: intern@englishuk.com

Showcase schools - map

- A. Accent International
- B. Anglo Continental
- C. Anglolang Academy of English
- D. Cambridge Academy of English
- E. Canterbury Language Training
- F. English in Chester
- G. Frances King School of English
- H. International House Newcastle
- I. Kingsway English Centre
- J. Language Specialists International
- K. Lydbury English Centre
- L. MLS International College
- M. The English Language Centre, Brighton
- N. The London School of English
- O. Torquay International School
- P. Wimbledon School of English



Showcase schools - schedule of availability

BEUK showcase schools	City	03-May		04-May		05-May		06-May		07-May	
		AM	PM	AM	PM	AM	PM	AM	PM	AM	PM
Accent International	East Budleigh					x	x			x	x
Anglo-Continental School of English	Bournemouth	x	x	x	x	x	x	x	x		
Anglolang Academy of English	Scarborough			x	x	x	x	x	x	x	x
Cambridge Academy of English	Cambridge	x	x	x	x	x	x	x	x	x	x
Canterbury Language Training	Canterbury		x	x	x	x	x	x	x	x	x
English in Chester	Chester			x	x	x	x	x	x		
Frances King School of English	London				x	x					
International House Newcastle	Newcastle	x	x	x	x	x	x	x	x	x	x
Kingsway English Centre	Worcester		x	x	x	x	x	x	x	x	
Language Specialists International	Portsmouth			x	x	x	x	x	x	x	x
Lydbury English Centre Ltd	Lydbury North	x	x	x	x	x	x	x	x	x	x
MLS International College	Bournemouth					x	x	x	x		
The English Language Centre Brighton	Hove	x	x	x	x	x	x	x	x	x	x
The London School of English	London			x	x	x	x	x	x	x	
Torquay International School	Torquay	x	x	x	x	x	x	x	x	x	
Wimbledon School of English	London		x	x	x	x	x	x	x	x	x

Schools details

Accent International

Description: Specialist English for Executives and Professionals. UK centre is 18th century manor house, former home of Lord Clinton, in 200 hectares of park with lake and 5 minutes from sea and UNESCO World Heritage Site. Corporate Clients, Overseas seminars, Course Book Writing, Online Training, Consultancy. Founded 1988, Blue-chip client list.

Offered programmes: Open access: Talk to the senior management and academic management, showing facilities, sightseeing of the local area.

Address: Bicton College, East Budleigh, Devon EX9 7JA

Tel: +44 (0) 1395 567789 | **Email:** admin@accent-international.co.uk | **Web:** www.accent-international.com, www.accentvirtual.com, www.accentuate-consultancy.com

Main contact person: Mark Waistell (Senior Partner) | **Contact details:** +44 (0) 1395 567789

Nearest station: Bus: Exmouth (8 miles) (Please contact us and we shall help with transport.), Train: Exmouth (8 miles)

Recommended Hotel: Please contact us with your dates and requirements and we shall help.

Anglo-Continental

Description: The Executive Centre at Anglo-Continental offers highly intensive English language training programmes in mini groups or one-to-one: General English; English for Business, Finance, Medical Practice, Legal Practice, and Aviation. Courses are highly personalised with tuition tailor-made to meet each individual participant's objectives. We are also a CELTA teacher training Centre.

Offered programmes: For example: sit-in lessons, talk to the senior management, showing facilities, sightseeing of the local area etc.

Address: 29 – 35 Wimborne Road, Bournemouth, BH2 6NA

Tel: +44 (0) 1202 411820 | **Email:** english@anglo-continental.com | **Web:** anglo-continental.com

Main contact person: Jane Gorman (Director) | **Contact details:** +44 (0) 7803 951855

Nearest station: Bus: Bournemouth Station (Interchange), Train: Bournemouth Station (Interchange)

Recommended Hotel: San Simeon, Rates/night: £ 35 single room shower en-suite, Distance from the school: 7 minutes.

Anglolang Academy of English

Description: Anglolang has more than 20 years experience in developing English communication skills for professionals. We offer modern facilities, personalised training and a professional environment. Located in the tourist town of Scarborough on the beautiful North Yorkshire coast, our 19th century building has wireless Internet connection and interactive whiteboards in all training rooms.

Offered programmes: Sit-in lessons, talk to the senior management, showing facilities, Possibly sightseeing of the local area depending on the time of the visit.

Address: 20 Avenue Road, Scarborough, North Yorkshire

Tel: +44 (0) 1723 367141 | **Email:** communicate@anglolang.co.uk | **Web:** www.anglolang.com

Main contact person: Sarah Wall (Business Development Manager) | **Contact details:** +44 (0) 1723 367141

Nearest station: Train: Scarborough Railway Station, 10 minutes on foot

Recommended Hotel: The Raincliff Hotel, Rates/night: £ 30 for B&B, Distance from the school: 5 minutes on foot, www.raincliffehotel.co.uk.

Schools details

Cambridge Academy of English Professional Centre

Description: The CAE Professional Centre opened in 1994 and offers intensive 1-4 week training courses to professional people aged 25+. Small Group and Individual training courses are available on the outskirts of the famous university city of Cambridge. English for Lawyers is our specialist course.

Offered programmes: Sit-in lessons, talk to the senior management, showing facilities, discussions with teachers.

Address: 65 High Street, Girton, Cambridge, CB3 0QD

Tel: +44 (0) 1223 277230 | **Email:** cae@cambridgeacademy.co.uk | **Web:** www.cambridgeacademy.co.uk

Main contact person: John Barnett (Principal) | **Contact details:** +44 (0) 1223 277230

Nearest station: Train: Cambridge station (20 min by taxi), Bus: C6 bus stop-Girton Church (1 min on foot)

Recommended Hotel: Premier Inn Cambridge North (Girton), Rates/night: £ 75-95, Distance from the school: 5 min by bus, www.premierinn.com

Canterbury Language Training

Description: Premium quality training based on the CLT System: 1 to 1, micro group, combination. High level of personal service in an elegant training centre. Our permanent team of committed experts combine rigorous standards with insight into business communication

Offered programmes: Meet senior management, meet clients, see facilities, exchange of professional ideas with trainers, short tour of Canterbury. Sitting-in may be possible but is subject to our intake that week.

Address: 73-75 Castle St., Canterbury, Kent CT12QD

Tel: +44 (0) 1227 76 00 00 | **Email:** john@clt.com | **Web:** www.clt.com

Main contact person: John Miles (Managing Director) | **Contact details:** John Miles or Susan Edgar

Nearest station: Train: Canterbury West Station (10 minute walk) – 58 minutes from London St Pancras station with high-speed service

Recommended Hotel: Abode Hotel, Rates/night: £ 35 single room shower en-suite, Distance from the school: 5 minutes walk, Rates per night: £90.00 incl. full English breakfast, Website: www.abodehotels.co.uk/canterbury, NB Cheaper alternatives also available.

English in Chester

Description: English in Chester are established English language training specialists based in Chester in NW England. We offer a full range of English language courses for different age and interest groups. There is a separate executive centre offering intensive mini-group, individual and combination courses including courses in English for Tourism Management, Marketing, the World of Finance, the Retail Sector, Human Resource Management and Architecture/Conservation. We also provide in-company training in NW England and can send trainers overseas for short, intensive in-company programmes .

Offered programmes: For example: sit-in lessons, talk to the senior management, showing facilities, sightseeing of the local area etc.

Address: 9 – 11 Stanley Place, Chester, CH1 2LU

Tel: +44 (0) 1244 318913 | **Email:** Richard@english-in-chester.co.uk | **Web:** www.english-in-chester.co.uk

Main contact person: Richard Day (Director) | **Contact details:** as above

Nearest station: Train: Chester (2 hours by direct train from London Euston)

Recommended Hotel: Express by Holiday Inn (Chester Racecourse), Rates/night: £ 67 including Breakfast, Distance from the school: 200 meters

Schools details

Frances King School of English

Description: Frances King is based in Kensington, close to King's Road and Kensington High Street. The school has over 35 years' experience and now offers a wide range of courses, including general English, exam, business, one-to-one, family and juniors courses. We also offer a wide choice of centrally located homestay, studio, flatshare and hotel accommodation.

Offered programmes: Talk to the senior management, outlining the courses available showing facilities, familiarization of the local area. Refreshments provided.

Address: 77 Gloucester Road

Tel: +44 (0) 2027 870 6533 | **Email:** amanda@francesking.co.uk | **Web:** www.francesking.co.uk

Main contact person: Amanda Dwek (Co-Ordinator) | **Contact details:** +44 (0) 7971 006492

Nearest station: Train: West Brompton, Tube: Gloucester Road (school is directly opposite the tube), Bus: Lines 74, 49

Recommended Hotel: Montana Hotel, 67 Gloucester Road, Rates/night: £ 100 single or twin, including breakfast, Distance from the school: 100 meters, www.montanahotel.co.uk

International House Newcastle

Description: We are a medium-sized language training provider. We offer general, academic and business English courses to overseas students. We offer corporate tailored course in our executive suite and also vocational short courses.

Offered programmes: Sit-in lessons, talk to the senior management, showing facilities, sightseeing of the local area etc.

Address: 7-15 Gallowgate, Newcastle upon Tyne, NE1 3SG

Tel: +44 (0) 0776 5002846 | **Email:** ados@ihnewcastle.com | **Web:** www.ihnewcastle.com

Main contact person: Stuart Moor (Head of Business Services) | **Contact details:** see above

Nearest station: Bus: Eldon Square 5 mins walk, Train: Newcastle Central Station 10-15 mins walk, Train: Monument Metro 5 mins walk

Recommended Hotel: Travel Lodge, Rates/night: - , Distance from the school: 15 minutes by bus

Kingsway English Centre

Description: A small, family-run executive centre dedicated to short, intensive adults-only courses. Most of our students are professional people and all of them are highly motivated and discerning. In a typical week we have 20 students in school and 10 different nationalities. The average age of our students is 38, the minimum age is 21.

Offered programmes: For example: sit-in lessons, talk to the senior management, showing facilities, sightseeing of the local area etc., lesson observation (subject to time of visit), talk with senior managers

Address: 40 Foregate Street, Worcester WR1 1EE

Tel: +44 (0) 1905 619877 | **Email:** sue@kingsway-english.com | **Web:** www.kingsway-english.com

Main contact person: Sue Johns (Partner) | **Contact details:** Sue Johns

Nearest station: Train: Worcester Foregate Street

Recommended Hotel: Fownes Hotel, Rates/night: approximately £ 80 bed and breakfast, Distance from the school: 10 minutes walk.

Language Specialists International

Description: Language Specialists International are experts in language, communications and cross-cultural training with around 600 multinational and government clients. We have a 25-year history of delivering quality service to the corporate sector, including many household names, and we have our own purpose-built Executive Centre in central Portsmouth, an attractive, fascinating coastal city.

Offered programmes: Lesson observations, talk to the senior management, showing facilities, meeting business teachers, meeting clients, joining executive accompanied lunch, meeting Executive homestay,

Schools details

Address: 1-13 Lord Montgomery Way, Portsmouth PO1 2AH

Tel: +44 (0) 2392 291811 | **Email:** Contact@lsi-international.co.uk | **Web:** www.lsi-international.co.uk

Main contact person: Allan Gray (Marketing Director) | **Contact details:** +44 (0) 2392 291811

Nearest station: Train: 4 minutes walk, Bus: 10 minutes walk

Recommended Hotel: Ibis Hotel, Rates/night: £ 64 including breakfast, Distance from the school: 100 meters, www.ibishotel.com

Lydbury English Centre

Description: Established by Duncan and Rita Baker 1985. Set in friendly village in glorious rolling hills of Shropshire, Very small (max 10 students) residential centre offering highly-targeted, short, intensive, residential immersion programmes in English for business and professional purposes. Accelerated Learning. Corporate clients and individuals. Quality guaranteed!

Offered programmes: For example: sit-in lessons, talk to the senior management, showing facilities, sightseeing of the local area etc.

Address: Lydbury North, Shropshire, SY7 8AU

Tel: +44 (0) 1588 681000 | **Email:** Enquiry@lydbury.co.uk | **Web:** www.lydbury.co.uk

Main contact person: Stephanie Glasbergen (Administration and Marketing Manager) | **Contact details:** +44 (0) 1588 681000 or Duncan Baker's mobile: +44 (0) 7818 043323

Nearest station: Train: Craven Arms 7 miles, Bus: Shrewsbury 23 miles; Happy to collect limited numbers from Shrewsbury, Worcester or Birmingham etc

Recommended Hotel: The Long Mynd Hotel, Rates/night: £ 45 bed and breakfast, Distance from the school: 10 miles, www.longmynd.co.uk (Also hotels in Shrewsbury and Ludlow).

MLS International College

Description: Since its foundation in 1987, MLS International College has been committed to delivering quality English language, academic, vocational and professional training programmes to adult students from all over the world. Up to 2000 adults annually choose MLS programmes. These include individuals seeking further language and professional development and trainees from companies and government departments.

Offered programmes: To observe lessons and have a chance to speak with Business English teachers.

Address: Westover Chambers, Hinton Road, Bournemouth, BH1 2EN

Tel: +44 (0)1202 291556 | **Email:** admin@mls-college.co.uk | **Web:** www.mls-college.co.uk

Main contact person: Mark Henwood (Director) | **Contact details:** +44 (0) (0)1202 291556

Nearest station: Bus: adjacent to MLS, Train: Bournemouth Travel Interchange (approx. 1 mile)

Recommended Hotel: Hermitage Hotel, Rates/night: £48-£70 bed and breakfast (single room), Distance from the school: 5 minutes walking, www.hermitage-hotel.co.uk

The English Language Centre Brighton

Description: ELC, founded in 1962, is a non-profitmaking educational trust with a long tradition of providing quality English language teaching for adults in a friendly, professional environment. Facilities include free wifi throughout, newly refurbished dedicated Business Centre with interactive whiteboards, lounge and computer room. Centrally located, 5 mins from sea and many shops, restaurants and cafes/pubs. Very experienced, qualified business teachers.

Offered programmes: Sit-in lessons, talk to the senior management, showing facilities, brief sightseeing tour as required.

Address: 33 Palmeira Mansions, Brighton & Hove, BN3 2GB

Tel: +44 (0) 1273 721771 | **Email:** phil@elc-brighton.co.uk | **Web:** www.elc-brighton.co.uk

Main contact person: Phil Hopkins (Principal) | **Contact details:** +44 (0) 1273 721771

Nearest station: Bus: Pool Valley, Brighton, Train: Brighton or Hove

Recommended Hotel: The Imperial Hotel, Rates/night: £ 60 bed and breakfast, Distance from the school: 5 minutes walk, www.imperial-hove.com

Schools details

The London School of English

Description: Britain's longest-established officially accredited school, for mature, motivated adults. Two high-quality centres near the centre of London but away from the noise and crowds.

Holland Park: business and professional courses: Executives, Young Executives, Lawyers, Young Lawyers, 1-1, Special Purposes. *Stamford Brook:* General English (average age 30), Cambridge exams, TOEFL, IELTS.

Offered programmes: Sit-in lessons for maximum 6 people, talk to the senior management, tour facilities at our Business & Professional centre.

Address: 15 Holland Park Gardens, London, W14 8DZ

Tel: +44 (0) 20 7605 4123 | **Email:** donna.bradley@londonschool.com | **Web:** www.londonschool.com

Main contact person: Donna Bradley (Courses Manager) | **Contact details:** +44 (0) 20 7605 4171

Nearest station: Tube: Holland Park; Shepherd's Bush (both Central Line), Bus: Norland Square (94 from Oxford Street)

Recommended Hotel: Kensington Close Hotel (4*), Rates/night: £ 110 including breakfast and tax (internet £5 extra), Distance from the school: 25-minute walk, <http://www.londonschool.com/accommodation/hotels/the-kensington-close-hotel/>

Torquay International School

Description: Founded in 1972 Torquay International School first developed Business & Banking English training for a wide range of international companies. Since then our courses have been continuously developed in cooperation and consultation with our customers to ensure a range of courses suitable to the needs of our corporate clients.

Offered programmes: For example: sit-in lessons, talk to the senior management, showing facilities, sightseeing of the local area etc.

Address: 15 St Marychurch Road, Torquay, Devon TQ1 3HY

Tel: +44 (0) 1803 298854 | **Email:** judith@tisenglish.co.uk | **Web:** www.tisenglish.co.uk/business-professional-courses/

Main contact person: - | **Contact details:** as above

Nearest station: -

Recommended Hotel: Club TIS Hotel, Rates/night: £ 35 bed and breakfast, Distance from the school: 1 minute on foot, www.tisenglish.co.uk/accommodation/club-tis-other-hotels

Wimbledon School of English

Description: Named by the EL Gazette as the Top UK Centre of Excellence, Wimbledon School of English offers serious study with experienced teachers. It boasts a wide range of courses including university preparation, examinations, business, & teacher training. It is also an IELTS test centre & Cambridge University exam centre.

Offered programmes: To talk to the senior management & receive a tour of the school and its facilities.

Address: 39-41 Worple Road, London. SW19 4JZ

Tel: +44 (0) 20 8947 1921 | **Email:** Fiona@wimbledon-school.ac.uk | **Web:** www.wimbledon-school.ac.uk

Main contact person: Fiona Dunlop (Director of Studies) | **Contact details:** +44 (0) 20 8947 1921

Nearest station: Bus: Wimbledon (less than 5 minutes walk), Train: Wimbledon (less than 5 minutes walk), Tube: Wimbledon (less than 5 minutes walk)

Recommended Hotel: Justin James Hotel, Rates/night: £ 72.50, Distance from the school: next door, www.justinjameshotel.com, or Wimbledon Hotel, Rates/night: £65-£90, Distance from the school: 2 minutes walk, www.wimbledonhotel.com

Organisers:

BusinessEnglishUK

www.businessenglishuk.org.uk

A national association formed by a group of leading English language centres specialising in English for business and professional purposes. As a special interest group within English UK (the national association for English language training providers), we seek to work together to promote the very best of English language training for business and professional people worldwide.

219 St John Street, London EC1V 4LY

T: +44-2076087960 | F: +44-2076087961 | e: intern@englishuk.com

UK Trade & Investment

www.uktradeinvest.gov.uk

The Government organisation that helps UK-based companies succeed in an increasingly global economy. They provide companies with knowledge, advice and practical support.

BESIG

www.besig.org

The Business English Special Interest Group of IATEFL, is a professional body representing the interests and serving the needs of the international business English teaching community.

BESIG's members are mainly teachers of Business English and include both native and non-native speakers of English in over 50 countries.

Trinity College London

www.trinitycollege.co.uk

The leading International English language examinations board providing examinations and teaching qualifications in ESOL and TESOL for work, for study, for life.

"We are pleased to be sponsoring the BEUK Open day international teachers' dinner event (7 May). We look forward to meeting you at the event!"

IATEFL

www.iatefl.org

IATEFL stands for the International Association of Teachers of English as a Foreign Language and our mission is to link, develop and support English Language Teaching professionals throughout the world.